

Year in Review Accident Investigation

Time: 40 minutes

Materials: Year in Review Form - Handout 1

Method: Small Group Exercise

Objective: When finished with this session, participants will be able to, as a group, analyze and suggest possible ways to eliminate or reduce the severity of a particular incident that occurred on their worksite. If possible, the incident should be based on a confined or enclosed space.

Time	Activity	Materials
5 min	Introduction and Objectives. Briefly explore the objectives that you intend to cover in the session.	OHT; Flip chart, White board, Markers; Verbal (Instructor Choice)
15 min	Divide participants into groups of 3 - 5 participants each. Each group will choose an incident or incidents that happened on their worksite(s) within the past year. Using the supplied form, the incident(s) will be analyzed and the small group will reach a conclusion as to how the incident(s) could have been avoided or reduced in severity.	Tables that seat 3 - 5 students; pens or pencils; Year in Review Forms found in Chapter 1 HWR Manual OR Use Handout 1 and tell the participants that there is a clean copy in Chapter 1 that they can use as a reference on their worksite
15 min	Reassemble into one large group. Have a spokesperson report their group's findings to the entire class.	
5 min	Briefly discuss Accident Investigations and their purpose. Address any questions, restate objectives, closing	OHT; Flip chart, White board, Markers; Verbal (Instructor Choice)

