

S-CAT^{sc} Worksheet for Small Contractors

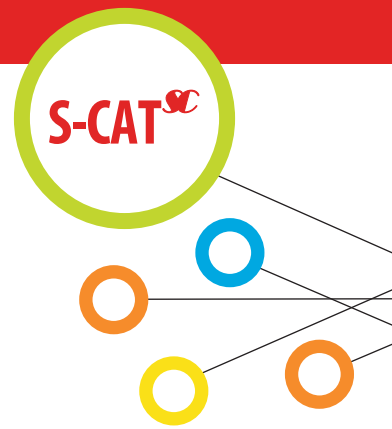
For each of the following statements, please put an X in the column that best describes what your company is currently doing:

My Company...		Already does this well	Could do this better	Would need help doing this	Is not able to do this	I don't know
DEMONSTRATES MANAGEMENT COMMITMENT TO SAFETY	1. Has safety policies and procedures and shares them with all employees					
	2. Includes money in project budgets to implement safety measures (such as purchasing or renting safer tools and equipment, and conducting training)					
	3. Frequently visits jobsites and interacts with employees about safety					
	4. Always obeys safety rules and wears all required personal protective equipment (PPE) when on the jobsite					
	5. Provides appropriate PPE for all employees on every jobsite					
	6. Recognizes employees for obeying safety rules and wearing proper PPE on the jobsite					
	7. Identifies and takes steps to correct hazardous situations					
	8. Collects information about and follows up on injuries and incidents with managers, supervisors, and employees					
	9. Helps injured workers so they can return to work					
PROMOTES AND INCORPORATES SAFETY AS A VALUE	1. Holds regular meetings with employees to discuss safety					
	2. Never compromises safety to increase productivity, meet a schedule, or save money					
	3. Uses incident and near miss information to improve safety					
ENSURES ACCOUNTABILITY AT ALL LEVELS	1. Discusses safety with everyone in the company and reinforces expectations daily					
	2. Rewards managers, supervisors, and foremen for maintaining and improving safety					
	3. Holds everyone, including managers, supervisors, foremen and employees, accountable for safety					
	4. Gives supervisors and foremen the authority to make changes to correct hazards on the jobsite					



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SUPPORTS EFFECTIVE SUPERVISORY LEADERSHIP	1. Clearly defines supervisor and foreman safety roles and responsibilities					
	2. Provides supervisors and foremen with leadership training so they are able to communicate and motivate employees about safety					
	3. Rewards supervisors and foremen for leading by example and promoting safe work practices					
EMPOWERS AND INVOLVES EMPLOYEES	1. Encourages employees to report all incidents and near misses					
	2. Actively solicits employee input on how to solve safety problems and make jobs safer					
	3. Rewards employees for improving safety					
COMMUNICATES EFFECTIVELY	1. Provides employees with feedback on their suggestions for improving safety					
	2. Makes sure safety policies and procedures are understood by all employees					
	3. Communicates a positive safety message					
PROVIDES TRAINING AT ALL LEVELS	1. Provides ongoing safety training for all employees, temporary workers, supervisors, foremen, and managers					
	2. Makes sure every employee is OSHA 10-hour trained					
	3. Makes sure every employee is OSHA 30-hour trained					
	4. Encourages all employees to identify training needs					
	5. Regularly assesses safety knowledge and skills					
ENCOURAGES OWNER/CLIENT INVOLVEMENT	1. Involves the project owner in safety meetings					
	2. Works with the project owner to identify safe work practices					
	3. Encourages the project owner to help promote safe work practices					



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About Your Company

For us to most effectively provide feedback and develop appropriate resources, please answer the following demographic questions.

1. Which of the following best describes your current position? (please check only one)

- ☐ Company Owner
- ☐ Project Manager
- ☐ Supervisor
- ☐ Project Superintendent
- ☐ Safety Manager/Director
- ☐ Foreman/Lead Worker
- ☐ Journeyman/Mechanic
- ☐ Apprentice/Trainee
- ☐ Other (please specify) _____

2. Which best describes your company? (please check only one)

- ☐ General Contractor
- ☐ Sub-Contractor (for example, roofing, electrical, etc.)
- ☐ Other (please specify) _____

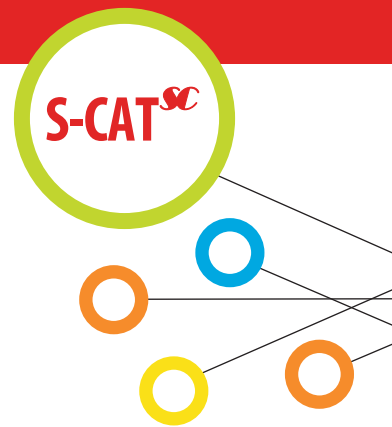
3. Is your company a... (please check only one)

- ☐ Union Company
- ☐ Merit or Non-Union Company
- ☐ Combination

4. Pick the category below that best describes the work your company primarily does. (please check only one)

- ☐ Heavy and Civil Engineering
- ☐ Highway, Street and Bridge
- ☐ Nonresidential
- ☐ Residential
- ☐ Other (please specify) _____

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5. If you are a specialty trade contractor, pick the category below that best describes the work your company primarily does. (please check only one)

- ☐ Electrical and Other Wire Installation
- ☐ Finish Carpentry
- ☐ Flooring
- ☐ Framing
- ☐ Glass and Glazing
- ☐ Masonry
- ☐ Painting and Wall Covering
- ☐ Plumbing, Heating, and Air-Conditioning
- ☐ Poured Concrete Foundation and Structure
- ☐ Roofing
- ☐ Siding
- ☐ Structural Steel and Precast Concrete
- ☐ Terrazzo and Tile
- ☐ Other (please specify) _____

6. How many hours did your company work OR how many full-time construction workers did your company employ last year? (please check only one)

- ☐ Fewer than 21,000 hours or 10 or fewer employees
- ☐ Between 21,000 – 52,000 hours or 11-25 employees
- ☐ Between 52,001 – 104,000 hours or 26-50 employees
- ☐ I don't know

IF YOU ARE A COMPANY OWNER, PLEASE ANSWER THE FOLLOWING QUESTION.

7. Preliminary research shows that the eight leading safety climate indicators predict recordable injury rates (RIR). To be able to continue testing and improving the S-CAT^{SC}, we are asking you to share your company's most recent RIR with us. REMINDER – All of your responses, including the RIR are completely confidential and will not be shared with anyone. You can calculate your company's RIR by using the following formula or using the calculator available at <https://safetymanagementgroup.com/resources/incident-rate-calculator/>.

The formula is: (# of injuries and illnesses for the year x 200,000)/hours worked

Example: (2 injuries x 200,000) = 400,000/50,000 hours worked = 8 RIR

Our RIR is _____ (PLEASE DO NOT GUESS)

☐ I do not know our RIR or I prefer not to answer